

Short Course Title:

Presenter Info: *(complete for each presenter)*

Presenter A: *Name + email*

Panelist B: *Name + email*

etc.

Presenter Background/Qualifications: *(provide a paragraph for each presenter)*

Presenter A:

Presenter B:

etc.

Short Course Length:

2 hours

4 hours

Other *(please explain)*

Short Course Goals:

Target Audience

General

New capstone instructors

Experienced capstone instructors

Students

Other *(please list)*

Facilitation Plan: (*explanation of time utilization and teaching/learning methods*)

Logistical Requirements:

AV technology:

Laptops/software needed:

Anticipated handouts:

Room set-up:

Audience size:

Other: